

## DA College Academy Mission Statement

Our mission is to give potential law students hands on experience with the components of the criminal justice system and raise awareness of the district attorney's role in the community.

Interns can:

- Observe court appearances
- Help DDA prepare for trial by organizing police reports, transcripts, photos, and other exhibits
- Prepare binders, photos, etc.
- Assist with phone calls, faxes, copies, etc.
- Prepare PowerPoint presentations
- Review transcripts for accuracy, etc.
- Helping track down witnesses
- Coordinating with victim services, civilian witnesses, and law enforcement for calendar availability
- Perform limited non-legal research